



## Informatics Commission

### Publications Exchange Working Group

***Chairman: Trevor Faulkner (UK)***

### Workshop minutes

These are the minutes of the Publications Exchange Working Group (PEWG) workshop held at Dalesbridge, Yorkshire, UK at 2 pm on Tuesday 16 August 2016. The Workshop was part of the European Speleological Congress from 13-20 August 2016 (ES2016). It was a formal meeting of the UIS PEWG that was established within the UIS Informatics Commission at the 2013 International Congress of Speleology in Brno, Czech Republic. The Terms of Reference of the PEWG at Issue 1.1 are available on its website, together with nine Appendices that give previous Recommendations and information. The latest report of its progress was in UIS Bulletin 58 (1), 5-7, May 2016.

#### Attendance

Patrick Deriaz	Société Suisse de Spéléologie, Switzerland
Trevor Faulkner	British Cave Research Association, UK
Pat Halliwell	Craven Pothole Club, UK
Rick Halliwell	Craven Pothole Club, UK
Michael Laumanns	Speleoclub Berlin, Germany
Marcel Meysonnier	Federation Francaise de Spéléologie, France
Kirsty Mills	Grampian Speleological group, UK
Milche Mills	Grampian Speleological group, UK
Jenny Potts	British Cave Research Association, UK
Michele Sivelli	Societa Speleologica Italiana, Italy
Narve Ringset	Norsk Grotteforbund, Norway
David St.Pierre	UK
Karl-Heinz Ziegerhain	Germany

#### Workshop agenda and discussions

*1 To review the Terms of Reference (ToR) and the Appendices, as revised at Issue 2 draft.*

The Issue 2 draft additions to the ToR and Appendices 1–5 and the revised formats in Appendices 6, 7, and 8 were discussed. Good progress has been made in (a) completing the recommendations for scanning and digital publication, for which we thank Bill Mixon and Greg Middleton, and (b) in recording contact details, journal titles and journal holdings, for which all contributors are thanked. Lucas Malafaia is thanked for suggesting a simplified and improved format for Appendices 6 and 7, where Countries are now grouped by Continent.

Appendices 6 and 7 have also been split into: First List, for National caving organisations and some large caving clubs that have several international postal exchange agreements; and a Second List, for other organisations that have also entered into some international exchange agreements. Possible Third Lists could be created within each Country, to record contact details and journal titles for organisations that exchange publications at a national level; these lists would not be published internationally. Appendix 8 has been split into Appendix 8.1 and Appendix 8.2

on two separate sheets, to cover First List exchanges received from non-European countries and from European countries. Everyone is asked to consider the judgement that needs to be made in allocating organisations to the First and Second Lists, so that the First List does not become too large to be handled conveniently on a simple spreadsheet. A criterion for the First List should be that the paper journal started before the year 2000. (Action 2016/9).

#### ToR

It was suggested that Dropbox could be used to send large files to the Group. Patrick Deriaz offered to investigate this. (Action 2016/10).

#### Appendix 1

Under 1.2, it was noted that it might be possible to standardise catalogue software, perhaps basing it on that used by Michael Laumanns. Would ML please provide examples to attendees of this Workshop. (Action 2016/11).

New recommendations were made that it would be useful if each Country could try to hold and to scan the publications of local organisations that no longer exist. These will be inserted into 1.6 and 1.7.

#### 2. *To review progress in achieving the aims of the Working Group*

The actions and progress recorded in Appendix 9 were noted.

#### 3. *UIS Documentation Centres*

Refer to Appendix 1.8.

##### 3.1

Patrick Deriaz explained that the original concept for a UIS Documentation Centre was to be a place where information from speleological journals was collected annually for publishing in *BBS Speleological Abstracts*. The new idea expands this to be a physical Library that holds good collections of journals, mainly on paper, which are available for study. Copies of articles published in its Country and cited in *BBS Speleological Abstracts* should also be obtainable at the Documentation Centre.

##### 3.2

It was agreed that UIS should be encouraged to support this revised concept, and issue Certificates to those libraries that are accepted as UIS Documentation Centres. In some countries, holding such a Certificate could enable the library to seek funding from local or national authorities.

##### 3.3

However, it was felt that the present Questionnaire was too long and formal, and should be shortened (perhaps to one page?). Trevor Faulkner will discuss this with Lucas Malafaia. (Action 2016/12).

##### 3.4

When there is a shorter Questionnaire, we thought that when a Library is approved to be a UIS Documentation Centre by both the Chairman of the UIS Bibliographic Commission and the Chairman of the UIS Informatics Commission, they should sign the Certificate and then ask the President of the UIS to sign it before sending it to the new Documentation Centre.

##### 3.5

A new Appendix will be introduced to the ToR to list the approved UIS Documentation Centres. Each Centre should provide its postal address and a short summary of its services.

##### 3.6

When the Centres are established, TF will request a mailing list for Documentation Centres to be set up by the Chairman of the UIS Informatics Commission.

#### 4. Any Other Business

4.1 Patrick Deriaz explained the progress with *BBS Speleological Abstracts*.

- The final paper issue is 51/52, for years 2012/2013
- Older issues are available as a pdf
- Information is being collected for years 2014 and 2015
- Instead of providing a CD, future issues will be available on the Internet and held on Patrick's server
- Internet files will have a format and search capability similar to that of the CDs
- Patrick expected earlier issues to be online at a new website in two weeks
- Patrick can provide a personal password for this website, to be used for access, but not for inputting
- The library catalogue for Société Suisse de Spéléologie is available online

4.2 Michele Sivelli explained the spreadsheet used in Italy to list all known Italian caving publication titles and record the Italian national journal exchanges, which is attached to this email. The format of this spreadsheet could be used by other national and local organisations to record their own Third List national exchanges. This suggestion will be included as Appendix 3.9.

*5. To provide an opportunity for networking and the physical exchange of publications amongst the attendees.*  
Many exchanges were achieved during ES2016, saving on delivery charges.

Everyone is thanked for attending the Workshop and for contributing to the development of ideas for the PEWG. Michael Laumanns is thanked for helping with translation during the Workshop.

Trevor Faulkner will record the new information in the Issue 2 version of the ToR and the Appendices, with these new actions put into Appendix 9. Input for Issue 2 has already been requested by the end of September 2016, and all those who have submitted data for it are thanked. This deadline will now be extended to the end of October 2016.

The workshop closed at 5 pm.

Minutes recorded by Trevor Faulkner and Michele Sivelli.

#### **Useful websites**

UIS: [www.uis-speleo.org](http://www.uis-speleo.org)

UIS Informatics Commission: [www.uisic.uis-speleo.org](http://www.uisic.uis-speleo.org)

EuroSpeleo 2016: [www.eurospeleo.uk](http://www.eurospeleo.uk)

PEWG: [www.uisic.uis-speleo.org/publexch](http://www.uisic.uis-speleo.org/publexch)

UIS Bulletin: [www.uis-speleo.org/downloads/uis-bulletins/uisb581.pdf](http://www.uis-speleo.org/downloads/uis-bulletins/uisb581.pdf)